

## PUBLIC PREVIEW:

### MATTERS TO BE CONSIDERED LATER IN PRIVATE

<b>Cabinet Member(s)</b>	As appropriate
<b>Cabinet Portfolio(s)</b>	As appropriate
<b>Officer Contact(s)</b>	Mark Braddock – Democratic Services
<b>Papers with report</b>	None

## HEADLINES

<b>Summary</b>	<p>A report to Cabinet to provide maximum transparency to residents on the private matters to be considered later in Part 2 of the Cabinet meeting and agenda.</p> <p>This will enable Cabinet Members to openly discuss such matters generally in public, and via the Council’s live broadcast of the meeting, without prejudicing their later consideration in private.</p>
<b>Putting our Residents First</b>	<p>This report supports the following Council objectives of: <i>Our Natural Environment; Our Built Environment; Our Heritage and Civic Pride; Strong financial management</i></p>
<b>Financial Cost</b>	As set out in the report.
<b>Relevant Select Committee</b>	As set out in this report under each item – however, this item is not for scrutiny call-in as it is information only.
<b>Ward(s)</b>	As set out in the report

## RECOMMENDATION

**That Cabinet note the reports to be considered later in private and Part 2 of the Cabinet agenda and comment on them as appropriate for public information purposes.**

### Reasons for recommendation

#### Why are certain reports considered in private?

As a transparent, democratic organisation, the Council’s Cabinet will consider matters in public on Part 1 of this Cabinet agenda. However, there will inevitably be some reports that will need to be considered in private. These would generally relate to contracts, property transactions or commercially sensitive information, for example, tender bids from commercial organisations,

which if made public, could prejudice the Council's ability secure value-for-money for resident taxpayers.

This information is also called 'exempt' information and is considered in Part 2 of any Cabinet agenda by applying the relevant section of the Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains certain information and that the public interest in withholding that information outweighs the public interest in disclosing it.

### How can the public find out more about the private reports?

To ensure maximum transparency when the Cabinet considers such private reports:

- 1) They are first given advance notice on the Cabinet's Forward Plan in summary form setting out the reason why they will be considered in private. The [Forward Plan](#) is a public document setting out all the expected decisions the Cabinet will make over the coming year, except those that are urgent, and is available on the Council's website to view;
- 2) This report provides a fuller public preview of the matters to be discussed in Part 2 of this Cabinet meeting and gives an opportunity for Cabinet Members to highlight issues of significance within and for public information purposes, without prejudicing their later fuller consideration in private. It also sets out the recommendations in general terms that are being proposed for a decision on.
- 3) Consideration of this report will also be broadcast live on the Council's YouTube channel: Hillingdon London, and available for viewing afterwards, for wider democratic engagement.
- 4) After these private reports are considered in Part 2 of this Cabinet meeting, Cabinet's full decisions on them will then be published on the Council's website the day after the Cabinet meeting, along with the decisions on the other matters already considered in public.

### **Alternative options considered**

Cabinet could resolve to release any private report into the public domain in extraordinary or highly exceptional cases, where it considers the public interest in disclosing the information outweighs the public interest in withholding it. However, to ensure greater transparency on all private matters considered, this public preview item is advised as the most suitable way forward.

### **Legal comments**

Such private matters are considered in accordance with Local Government Act 1972 (as amended) Access to Information provisions and also The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. This report enables such matters to be discussed in public as far as is possible under the relevant legislation.

## SUPPORTING INFORMATION

<p><b>Item 13 - The Provision of a Roofing Repair Service to Housing and Corporate Properties</b></p>	
<p><b>Relevant Cabinet Member(s)</b></p>	<p><b>Relevant Ward Select Committee</b></p>
<p>Cllr Jonathan Bianco Cabinet Member for Property, Highways &amp; Transport</p>	<p>All Wards Property, Highways &amp; Transport</p>
<p><b>Information</b></p>	<p><b>General recommendations</b></p>
<p>Cabinet will consider the appointment of a contractor for the Council's Roofing Repairs Service for Housing &amp; Corporate Buildings, following a competitive tender exercise.</p> <p>Such works are actioned on all types of roofs and buildings (low – Medium and Highrise) within residential and corporate boundaries. This includes reactive repairs, part replacement or full replacements where required to remedy leaks affecting properties.</p> <p>The proposed contract will continue to ensure buildings are kept safe and secure and so that the Council complies with statutory obligations as Landlord.</p> <p>The costs of such services is based upon demand.</p>	<p>That Cabinet consider accepting the tender for the provision of the Roofing Repairs Services for Housing &amp; Corporate Buildings to the London Borough of Hillingdon.</p>

<b>Item 14 - Future of Financial Systems</b>	
<b>Relevant Cabinet Member(s)</b>	<b>Relevant Ward Select Committee</b>
Councillor Martin Goddard Cabinet Member for Finance	Wards N/A Finance & Corporate Services
<b>Information</b>	<b>General recommendations</b>
<p>This report asks Cabinet to consider upgrading the Council's financial system to the Cloud.</p> <p>The recommended move will modernise the Council's key financial systems to streamline financial processes across the organisation, promote self-service by both internal users and external suppliers / customers, and enhance reporting and analytical capacity to support effective financial management.</p> <p>By moving to a cloud-based offer, this approach will align with the Council's wider ICT strategy.</p> <p>The selection of provider follows market testing of various financial systems.</p>	<p>That Cabinet consider approving the award of contract(s) relating to the Council's financial systems.</p>

<b>Item 15 – Disposal of Council owned Sites and Garage Sites</b>	
<b>Relevant Cabinet Member(s)</b>	<b>Relevant Wards Select Committee</b>
Cllr Jonathan Bianco Cabinet Member for Property, Highways & Transport	Colham and Cowley, Pinkwell, Wood End, Northwood Hills, South Ruislip, Ruislip  Property, Highways & Transport
<b>Information</b>	<b>General recommendations</b>
<p>Cabinet will consider a report in respect of 6 minor sites in the Borough of land owned by the Council:</p> <p>These include garage sites and small parcels of land, which the Council may wish to declare as surplus to its requirements and then sell for residential development with or without planning permission.</p> <p>Some of these sites are currently underutilised and are attracting anti-social behaviour and fly-tipping.</p> <p>The contribution from the sale of the sites to capital receipts will support the effective management of the Council's finances.</p>	<p>That Cabinet consider declaring the sites surplus to requirements and considers authorising their sale.</p>